



AHRC/ESRC RELIGION & SOCIETY PROGRAMME INFORMATION AND GUIDANCE FOR AWARD HOLDERS

This handout is simply a quick reference for Award Holders (AHs) from the Lancaster-based team outlining some information about the Programme and what is required/expected of AHs. It is supplementary to the AHRC Terms and Conditions (T&Cs) already sent out. Please contact the RCUK Shared Services Centre (details overleaf) with any queries about your award, particularly project changes.

The Progress of Your Project

Firstly, congratulations on your project's success. We look forward to working with you. To this end, in addition to the Final Report you are required to submit to the Research Councils, we will contact you annually for an update on your project over the past year. **Peta Ainsworth** will ask you to complete an Annual Progress Report (which functions as an end of project report for us at the point your project finishes) and arrange a 'phone call between **Linda Woodhead** and the Principal Investigator. **Rebecca Catto** will also contact each project* in between times for a briefer, less formal conversation focused upon dissemination activities and plans, but also providing an opportunity to raise any issues. This contact helps us to keep track, make connections between projects and promote the Programme. You will hopefully also find it a helpful reflection and reference for your Final Report.

* *Excluding Collaborative Research Studentships until their third year.*

Wider Dissemination of Your Research

As it says in the AHRC T&Cs, wider dissemination of project findings is expected and it is part of the purpose of the Programme. The **ESRC Communications Toolkit** provides a lot of good ideas and advice on how to communicate your research: <http://www.esrcsocietytoday.ac.uk/ESRCInfoCentre/CTK/>. Also, **Jake Gilmore** is **Communications Manager** at the **AHRC**. He will be offering AHs media training, but you may contact him anytime at j.gilmore@ahrc.ac.uk with communication enquiries. Please do reference the Programme in your activities. We highly recommend **creating and keeping up to date a project website** to which we can link from the Programme website.

www.religionandsociety.org.uk

We are very keen to promote individual projects via our website. Therefore, please tell us about **events your project organises/engages in, outputs (especially publications), media activities**, or anything else you think is of wider interest, and we will post them on the site. Also, **photos/AV materials** arising from your project, which can be placed in the public domain and you think we could present on the Programme website, are very welcome. Please e-mail everything to **Rebecca Catto** (r.catto@lancaster.ac.uk), and inform **Trish White** (t.white@ahrc.ac.uk) at the **AHRC** about events etc as they also need go on the AHRC website.

Participation

- As the T&Cs state, you are expected to attend Programme events. We may also invite you to participate in other events and activities over the course of the Programme such as international conferences and hope you will be willing to take part.
- **PhD Students**- you will be contacted about any doctoral workshops organised either by or in relation to the Programme, which often have a methods training focus and could be very good for you to attend.
- If we are preparing anything for dissemination specifically about your project, we will, out of courtesy, contact you to check the content. **Please respond as swiftly as possible to any requests for approval.**

Contacts

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RCUK Shared Services Centre (SSC):

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